FOR MYSORE STATE

PW (1956) Department.

MS SERIES.

G.O. No. 4322

Dated 18-10-1958

[Despatch Abstract.]

Port Trusts - Mangalore - Draft Mangalore Port Trust Accounts Manual - Approved.

No. 2364/56-2

Port Trust, Mangalore I.
P.B.No.146.
26th February 1955.

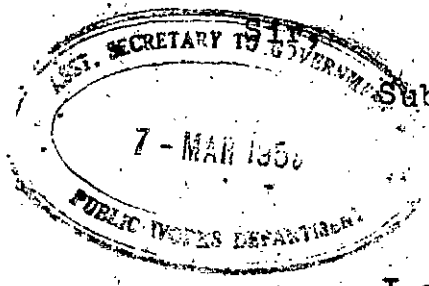
From

The Chairman,
Mangalore Port Trust,
Mangalore.

To

The Secretary to Government,
Public Works Department,
MADRAS.

18727



Subject: Ports – Minor – Madras State – Adoption of Uniform procedure of accounting in all ports – Recommendation of National Harbour Board – Orders – Ref: Government Order Ms.No.4359 P.W. dated 11.12.1954.

****

I examined the question of adopting the Tuticorin Port Trust Manual for the Mangalore Port and also perused the copy of the Tuticorin Port Trust Account Manual forwarded by the Secretary, Tuticorin Port Trust. I propose that the Tuticorin Port Trust Manual with necessary modifications in the standard forms prescribed therein in conformity with the working and special statutory requirements of the Mangalore Port, may be made applicable to the Mangalore Port Trust also, and ~~therefor~~ request early sanction therefor so that the Trust may get all the standard forms printed and maintain the accounts etc. accordingly with effect from 1st April 1955.

Yours faithfully,

Chairman

NA.26/2.

3 P.W.D. (F.)

7
T/6/4

Memo no: 18727 F/55-I dated 15.4.55:

Port Trust - Mangalore - Adoption of uniform procedure of accounting.

From the Chairman, Mangalore Port Trust letter no. 2364/574.2 dt. 26.2/4.3 1955

Plg:

CENTRAL DESPATCH BRANCH
Van.
P. St.
Date 19/4/1955

The Chairman, Mangalore Port Trust is requested to indicate the modifications proposed to be made by him in the Tuticorin Port Trust Accounts manual for adopting it to the Mangalore Port Trust.

15.4.55

To the Chairman, Mangalore Port Trust.

DMS 14/4/55

Ce 15.4.55.

5

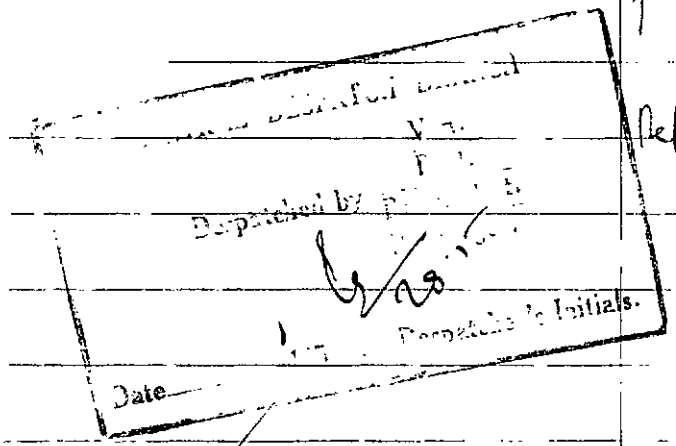
56/2511

P.W.D. (F.I)

Memo 18727 F/55-3 dt. 22.5.55

Port Trusts - Mangalore - Adoption of Uniform procedure of accounting.

Ref: From the Chairman, Mangalore Port Trust Lr. No. 2364/54-2 dt. 4.3.55.
Govt Memo 18727 F/55-1 dt. 15.4.55



To

The Chairman,
Mangalore Port Trust.

The Chairman, Mangalore Port Trust is requested to expedite his reply.

22.5.55

Reply received on 20/5/55

7 P.W.D. (F.I.).

Memo No. 18727 F/55-4 dt 21-6-55

Port Trust - Mangalore - Adoption of uniform procedure of accounting

To the Chairman, Mangalore Port Trust

Memo No. 18727 F/55.1 dt 15.4.55

and Memo No. 18727 F/55.3 dt 22.5.55

The Chairman, Mangalore Port Trust is requested to expedite his reply

20.6.55

CENTRAL DESPATCH BRANCH

Van. Post.

Despatched by Regd. Post.

Date 195 Despatcher's Initials

To the Chairman,
Mangalore Port Trust,
Mangalore.

DVS
19/6/55.

No.2364/54-3 18727/55 9

MANGALORE-PORT TRUST,
P.B.No.146, Mangalore 1.
Dated 27th June 1955.

55283

From

The Chairman,
Mangalore Port Trust,
Mangalore.

To

The Secretary,
Public Works Department,
M A D R A S .

Sir,

Subject: Port Trust - Mangalore - Adoption of uniform procedure of accounting -

Ref: Government Memo No.18727 F/55.4 dated 21.6.1955

****

The entire Account Manual of the Tuticorin Port Trust with all the proposed Modifications as applicable to the Mangalore Port Trust embodied in it, is being typed, and will be submitted in due course.

RG/Dandas 28/6

NA.27/6.

for CHAIRMAN.

9

P.W.D(F.)

AR. Hill 1-7-55.

1/7/55

1.7.55

1.7.55

No. 2364/S.U.4

Mangalore Port Trust,
P.B.No.146, Mangalore 1.
Dated 19th August 1955.

From

The Chairman,
Mangalore Port Trust,
Mangalore.

To

The Secretary to Government,
Public Works Department,
M A D R A S .

Sir,

Port Trust – Mangalore – adoption of uniform procedure of accounting –
Ref:- Correspondence resting in Government Memo No.18727 F/55.1 dated 15.4.1955.

******

ICC 82585 D[illegible]

30 AUG 1955 P.W.

pp67-69 & (5)

With reference to G.O.Ms.No.4359 P.W. dated 11.12.1954 I submit a draft of "the Mangalore Port Trust Account Manual" compiled in line with "Tuticorin Port Trust Accounts Manual" with necessary modifications in the procedure and in the standard forms in conformity with the working and special statutory requirements of the Port for favour of approval.

pp13-16

A statement showing the modifications adopted and reasons for such modification is also enclosed for ready reference.

Yours faithfully,
Chairman.

NA. 29/8. 9467 3-SEP 1954

I.L.C. (D IV) Dept.

P.W.D. U.O.

ICC U.O. 82585 D IV/55-1 2/9/55

1/9/55

2/9/55

PWD (F.)

61/14/9

Cmdt. No. 18727F/55-5 dt/29-55

Reported to the Ex. Engr. F. Accts for remarks.

29.9.55

DS 11/9/55

2nd 12.9.55

C... ...ES ...

CY

Date ...

R 16/9 ...

To the Ex. Engr. F. Accts with copies of pleas and pp. 13-14 enclosed and (R) is enclosed to be returned with reply.

Statement showing the modifications adopted and the reasons for such modifications.

Para of the Tuticorin Port Trust Account Code. (1)	Corresponding para in the Mangalore Port Trust draft Account Code. (2)	Reasons for modification. (3)
1 to 20	1 to 20	No change.
21	21 (a) (b)	No change. Mangalore Port Trust is having the Tug and Motor Launch. Hence included under para 21 (b).
22 to 32	22 to 32	No change.
33	33 with aditions of "Form No.66 shall be .... the entries".	Port Manual para 6 under Appendix IV (Page 208) as the same procedure is prevailing at this port.
34	34	Tug and Launch etc. at the port come under the Mangalore Port Trust Fund.
34 35 36 37 39 40	35 36 37 38 39 40	No change. No change. Slight change as only sailing vessels are piloted and fees collected in advance at the port. It is not practicable to send demand and collect fees from the tindals.
41 to 44	41 to 44	No change.
45	45	Only in conditions Nos. noted therein.
46	46	No change.
47	47	Addition "A separate list of all leases ..... lease period" This has been included for prompt watching of the term of expiry of term of leases.
48 to 105	48 to 105	No change.
106 (a) to (c)	106 (a) to (g)	Additions items (d) to (g) as such services are prevailing at the port.
107	107	No change.
108	108	Additions Item Alteration item according to conditions at Mangal
109	109	No change.

(1)	(2)	(3)
110	110 Sub para	Addition as per statutory rules at Mangalore – Vide Appendix II – "B Mangalore" para relating to payments of Pilotage fees on page 200 of the Madras Port Manual.
111 to 123	111 to 123	No change.

Mangalore Port Trust.)
P.B.No.146, Mangalore I.)
Dated 1st August 1955.)
NA.2/8.

RG/Hardas 3/8
Secretary.

No.2364/54.5 984 Farm No. 15

Enclosure to the Draft "Mangalore Port-Trust Account Manual - Volume II" submitted with this office No.2364/55.4 dated 23.8.1955.

Mangalore Port Trust.)
Dated 31st August 1955.)

Secretary.

To

The Secretary to Government,
Public Works Department,
M A D R A S .

ASST. SECRETARY TO GOVERNMENT
5 - SEP 1955
PUBLIC WORKS DEPARTMENT

17

21/10

P.W.D.(E.I)

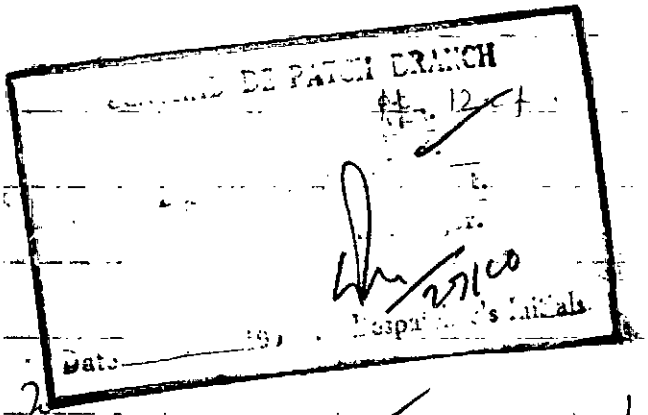
Memo No. 18727 F/55-7 dt: 20-10-55

Port Trust. Mangalore - Adoption of uniform procedure of accounting

Govt. Endt. No. 18727 F/55-5 dt. 12.9.

The Examiner of Local Fund Accounts, Madras is requested to expedite his reply.

20.10.55



The Examiner of L.F. Accts
Madras.

19.10.55

18.10.55

NO.2364/55.7

MANGALORE-PORT TRUST,
P.B.No.146,MANGALORE.1.
Dated 23rd November 1955.

3079 2L

ASST. SECRETARY TO GOVERNMENT
25 NOV 1955
PUBLIC WORKS DEPARTMENT

From

The Chairman,
Mangalore Port Trust,
Mangalore.

To

The Secretary to Government,
Public Works Department,
Madras.

Sir,

Sub: Port Trust - Mangalore - adoption of Uniform procedure of accounting - approal of -
Ref: Government Memo.No.18727 F/55.6 dated 11.10.1955.

Request orders.

for CHAIRMAN.

Shr/23.11.

P.W.D.(F

Memo No. 18727 F/55-8 dt. 26-11-55

Port Trust - Mangalore. Adoption of uniform procedure of accounting.

Ref: 1) Govt. Endt. No. 18727 F/55-5 dt. 14.9.55
2) Govt. Memo No. 18727 F/55-7 dt. 20.10.55

The Examiner of L.F.s Accounts is requested to expedite his reply

26.11.55

To

The Exr. of L.F. Accts.

Copy to the C.Man. P.T. w.r.t. his letter No. 2364/55-1 dt. 23.11.55 — 19 cft

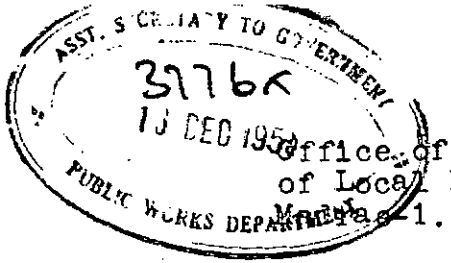
25.11.55

25.11.55

Date 10[illegible] Despatcher's Initials

F

23



L.F.NO. 7956 Office of the Examiner
of Local Fund Accounts,
Madras-1. D/13-12-1955.

Sub:- Port Trusts - Mangalore - Adoption of Uniform procedure of accounting.

Ref:- P.W.D.Memo No.18728 F/55-8, dated 26-11-1955. - p 21 ant

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The draft "Mangalore Port Trust Account Manual" is being examined on the lines of the Tuticorin Port Trust account Manual. It will be sent with the remarks of this department shortly.

DEPUTY EXAMINER OF LOCAL FUND ACCOUNTS.

To
The Assistant Secretary to Government,
Public Works Department,
Fort St.George, M a d r a s.

P.W.D.(F1)

A.A. Ell 21.1.'56

21.12.55

22.12.55

L.F.NO. 9061

Office of the Examiner of Local Fund Accounts, M a d r a s - 1.
Dated.21-1-1956.

Sub:- Port Trust - Mangalore - adoption of Uniform Procedure of accounting.

Ref:- Public Works Departmental Endt.No.18727 F/55-5, dated 12-9-1955.

The draft of the 'Mangalore Port Trust Account Manual" has been examined on the lines of the Tuticorin Port Trust Account Manual. The following remarks are offered:-

I. (i) Page 6 - Paragraph 10:- In line 3 of the paragraph the word "Vice-Chairman" may be added after the word "Chairman" as under Section 27 of the Mangalore Port Trust Act, the powers of appointing promoting etc., shall be exercised by "Vice-Chairman also".

(ii) Page-10-Paragraph 24:- In line 3, the word 'correctness' may be substituted for 'Corrections'.

(iii) Page 16 - Paragraph 44:- In line (11), the word "Crane may be substituted for "Crew".

II. In the copy of the statement showing modifications adopted to the Mangalore Port Trust Account Manual enclosed to the Government Memorandum the following modifications noticed in the Mangalore Port Trust Account Manual have not been included and the reasons therefore have not been stated.

Item No.	Para No.	Page No.	Modifications from Turicorin Port Trust Account Manual.
1	29(b)	12	Clause 5 has been substituted for Cl.10' of the statement of conditions.
2	30	12	"Passengers" toll, Launch or Tugline have been added after "shed rent".
3	34	14	The words "Separately for Mangalore Port Trust Fund amd Mangalore Port Fund" added after the words "Maintained."
4	33	14	"Form 25" has been substituted for "Form 66" (Form 66 is not found among the forms in Vol.II of the Mangalore Port Manual).
5	45	16	"Form 20, 21, 26 have been substituted for 2(a)(b), (ii)(iii),(b)(c)
6	66	22	"Pilotage shares in case of licence to Pilotages to be drawn in bill form No.20" added after the first sentence in the paragraph.

III. FORMS.

(i) Paragraph 85: Separate forms of "Register of Advances" and "Register of Deposits" have been appended as forms No.36 and 40 respectively in Volume II of the Manual. Hence para 85 may have to be modified as indicated below:

16

" A register of advances shall be maintained in Form No.36 and a register of Deposits shall be maintained in Form No.40".

(11) Paragraph 86:-

"Form No.33" quoted in line 2 of the Para shall be modified as "Form No.32", as form No.32 in Volume II is "Register of bills" and not form No.33.

IV. The draft of the Mangalore Port Trust Account Manual is returned herewith.

N. Krishnaswami

(N.KRISHNASWAMI),
EXAMINER OF LOCAL FUND ACCOUNTS.

To
The Secretary to Government,
Public Works Department,
Fort St.George, M a d r a s.

ksr.20/1/56.

P.W.D(F.I)

Endorsement No 18727 F/55-9 dt 7-2-56.

Referred to the Chairman, Mangalore Port Trust for urgent remarks. He is requested to return with his reply the enclosed draft of the Mangalore Port Trust Accounts Manual sent herewith.

7.2.56

Dept 6.2.56

7.2.56.

Mr Cottam P.T.
(with encls)
copy of pp. 25, 26 above

Mangalore Port Trust – adoption of Uniform Procedure of accounti...
Draft Account Code of Mangalore Port Trust –
Ref: Government Endorsement No.18727 F/55.9. P.W. dated 7.2.1956.
****

SECRETARY TO GOVERNMENT
8 MAR 1956
PUBLIC WORKS DEPARTMENT

MANGALORE PORT TRUST

P.B.No.146, Mangalore I.
Dated 28th February 1956.

The Secretary to Government,
Public Works Department,
M A D R A S .

Sir,

I resubmit herewith the draft of the 'Mangalore Port Trust Accounts Code' with the following replies to the remarks offered by the Examiner of Local Fund Accounts, Madras.

I (i) Page 6: Paragraph 10:

Since added.

(ii) Page 10: Paragraph 24 and (iii) page 16 Paragraph 44:

Typhographical errors since corrected.

II. Item 1 : As per statement of conditions issued under Section 44 and 45 of the Mangalore Port Trust Act in G.O.No.1875 P.W.(Marine) dated 12.5.1955 the procedure for food grains is embodied as proviso to clause 5 of the conditions. Hence clause 5 has been noted under para 29(b).

Item 2 : Passenger toll and Launch or tug hire are being levied under the Mangalore Port Trust Fund at Mangalore and there is every likelygood of additional collections to be made towards those dues. Hence the addition in general terms under para 30.

Item 3 : Para 38 of the Tuticorin Account Code has been reproduced as para 34 in the draft Account Code of the Mangalore Port Trust. Para 38 prescribes two bill forms in form No.19 and 20 for Tuticorin Port Trust Fund and Tuticorin Port Fund respectively. Bill form being common for both the funds, only form No.19 has been prescribed for both the funds with instructions to maintain separate books for each fund.

Item 4: There is no form No.66 in Tuticorin Account Code. Overtime fees receipt book is numbered as form 25 in Tuticorin Account Code but it is found not necessary to prescribe a separate receipt book for each item of miscellaneous receipts. Hence miscellaneous receipt book form No.17 is prescribed for Overtime fees also (vide para 43) and No.25 has been assigned to passenger baggage receipt book which is being used at present at Mangalore. In this connection I have to state that the amount of overtime fees collected at Mangalore is small when compared to Overtime fees collection made at Tuticorin whereas dues collected on passengers baggage at Mangalore are substantially more. Hence receipt book prescribed under para 6 of Appendix IV of the Madras Port Manual has been assigned as No.25 under the draft Account Code of Mangalore.

Item 5: Para 45: No.20, 21 and 26 are not form Nos. They are the relative clauses in the statement of conditions issued under Section 44 & 45 of the Mangalore Port Trust Act in G.O.No.1875 P.W. (Marine) dated 12.5.1955.

Item 6 : Para 66: The Pilots at Mangalore are not regular employees of the Port Trust. 7/8th share of the monthly collections of the Pilotage fees is distributed during the succeeding month and the balance 1/8 share is paid at the close of the official year. There is a separate "Pilotage share bill form" prescribed for drawing the share amount. Hence No.20 has been assigned to the share bill form in use

III

III (i): Since modified.

(ii): Since modified as 32.

Yours faithfully,

CHAIRMAN.

NA.29/2.

Urgent

Endorsement No. 18727 F/55-10 dt 2-5-56.

Referred to the Examiner of Local Fund Accounts for remarks with reference to this Lr. No. 901 & 21.1.56.

14.3.56 1.5.56.

MC. 2.5.56.

To

The Exmr. of L.F. Accts (with ~~both enclos~~) the draft (1) in reply to Mayavaram P.T. Accts. manual ~~shall~~ to be returned with reply.

CENTRAL ... SECTION

Date

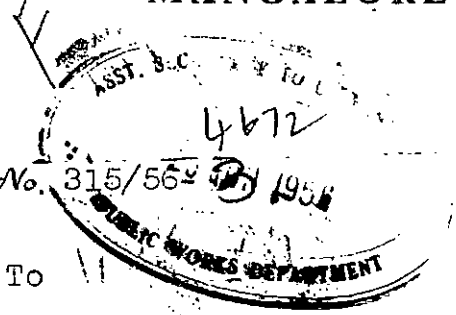
MANGALORE PORT TRUST

29

POST BOX No. 146.

MANGALORE, 21st June, 1956.

Ref. No. 315/56-1



To

The Secretary to Government,
Public Work Department,
M A D R A S.

Sir,

Sub:- Mangalore Port Trust - Adoptions of Uniform procedure of accounting - Draft Account Code of Mangalore Port Trust -

Ref:- (1) This office letter No.315/56-1, dated 28-2-56.
(2) Government Endorsement No.18727F/55-11 dated 17-5-56.

p.27a-b

Sent in Y.P.

****

I Solicit a reference to this office letter cited, and request to be advised of the stage at which the matter stands.

Yours faithfully,

For CHAIRMAN.

BMA/21-6.

30

11/2/58

P.W.D.(F.I)

Memo No. 18723 F/55-12 dt 24-6-58

Pat Works - Mangalore - Adoption of uniform procedure of accounting.

Read Govt. Sectt. No. 18723 F/55-10 dt 2.5.58.

The Examiner of L.F. Accounts is requested to expedite his reply.

27/6/58

Dy. Secy. to Govt.

To
The Examiner of L.F. Accts.

Copy to the Chief P.T. w.r.t. his lr. No. 315/58-3 dt. 21-6-58

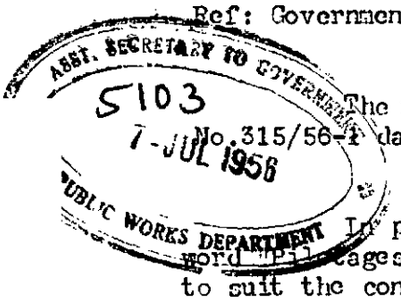
29 a.m.

LF 2452
5-7-57

Office of the Examiner of Local Fund Accounts,
1st Line Beach, M A D R A S-1.

Sub: Mangalore Port Trust adoption of uniform procedure of Accounting - Draft Account code of Mangalore Port Trust.

Ref: Government endorsement No.18727-F.55.10 Public Works dated 2-5-1956.



The replies of the Chairman Mangalore Port Trust in his letter No.315/56-I dated 28-2-1956 are accepted subject to the following remarks:-

In paragraph 66 of the draft manual under consideration, the word "pilotages" where it occurs a second time may be altered as "pilots" to suit the context.

The enclosures received with the Government endorsement are returned herewith.

N. Krishnaswami

(N.Krishnaswami)
Examiner of Local Fund Accounts.

To the Secretary to Government,
Public Works Department, MADRAS-9.

Encl: File regarding draft Manual.

Reg Post

P.W.(F-1).

(C.No.18727-F/55)

Sub: PORT TRUSTS - Mangalore ~~Draft~~ Mangalore Port Trust Accounts Manual -Approved.

Read:G.O.Ms.No.4359 P.W. d/11-12-1954.

From the C.Man.P.T. letter No. 2364/54-4 dated 19-8-1955.

From the Exr. of L.F.Accounts, letter No.L.F.9061 d/21-1-1956.

From the C.Man.P.T. letter No. 315/56-1 dated 28-2-1956.

From the Exr. of L.F.Accounts, letter No.L.F.2452 dated 5-7-56.

G.O.Ms.No. 4322 Dated: 18-x-56

The Govt. approve the Mangalore Port Trust Accounts Manual compiled by the Chairman, Mangalore Port Trust based on the "Tuticorin Port Trust Accounts Manual" subject to the modifications and corrections indicated therein. The copy of the Manual as approved by the Government is forwarded herewith to the Chairman Mangalore Port Trust who is requested to carry out the corrections indicated therein in red ink, and return the copy of the Manual to Govt. for record.

2. The Chairman, Mangalore Port Trust, is further requested to furnish three printed copies of the Manual to the Govt. and three copies to the Examiner of Local Fund Accts., for their use, ~~if and when~~ the Manual is printed.

Card Book Entry for 1-12-1956

To the C.Man.P.T. with One Manual.
To the Exr. of L.F.Accounts.
To the Secy. to the Govt. of India, Ministry of Transport, (Transport Wing) New Delhi.
Spare copies - 3.

P.W.(F-1).

(C.No.18727-F/55)

Sub: PORT TRUSTS - Mangalore - Adoption of uniform procedure of accounting.

Ref: From the Chairman, Mangalore Port Trust, letter No.2364/54-4 dated 19-8-5[illegible]

To the Exr. of L.F.Accounts, No.18727-F/55-5 dated 12-9-1955.

From the Exr. of L.F.Accounts, letter L.F.9061 dated 21-1-1956.

To the Chairman, Mangalore Port Trust, Endt. 18727-F/55-9 dated 7-2-1956.

From the Chairman, Mangalore Port Trust, letter No.315/56-1 dated 28-2-1956.

To the Exr. of L.F.Accounts, Endt. No. 18727-F/55-10 dated 2-5-1956.

From the Examiner of Local Fund Accounts letter No.L.F.2452 dated 5-7-1956.

The file relates to the question of adopting the Tuticorin Port Trust Accounts Manual for the Mangalore Port.

2. In para 3 of G.O.Ms.No.4359 P.W. dated 11-12-1954, the Govt. approved the "Tuticorin Port Trust Accounts Manual" compiled by the Chairman, Tuticorin Port Trust, based on the Minor Ports Accounts Manual, with necessary modifications in the procedure and in the standard forms, to be in conformity with the working and the special and statutory requirements of the port. In para 4 of the proceedings the Chairman, Mangalore Port Trust, was requested to examine the question of adopting the Tuticorin Port Trust Accounts Manual for the Mangalore Port and submit a report to the Government in due course. The Chairman, Mangalore Port Trust, has accordingly submitted a draft Mangalore Port Trust Accounts Manual on the lines of the Tuticorin Port Trust Accounts Manual with necessary modifications in the standard forms prescribed therein, in conformity with the working and special statutory requirements of the Mangalore Port.

3. The draft Mangalore Port Trust Accounts Manual has been examined by the Examiner of Local Fund Accounts and found to be in order except for certain modifications and corrections indicated by him. The Chairman, Mangalore Port Trust, has accordingly carried out the corrections and modifications indicated by the Examiner. It may, therefore, be approved subject to the further minor modifications indicated in red ink in the draft. The copy of the Manual as corrected may be sent to the Chairman, Mangalore Port Trust who may be requested to carry out similar corrections in his copy of the Manual and return the Government's copy of the Manual to them. He may also perhaps be requested to supply three printed copies of the Manual to Govt. and the Examiner of Local Fund Accounts for their use if and when the Manual is printed. A draft order is accordingly submitted below for approval.

4. Finance may see before circulation.

Ur 24.9.56

Fin (Accts)

P.W.D. U.O. No 18727-F/55-14
24.9.56

May be perused (The Examiner of L.F. Accts has accepted the Manual subject to certain modifications and corrections which have been incorporated in it)

Fin. U.O. 8295 Accts/56

ASST. SECRETARY TO GOVERNMENT
7594
6-OCT 1958
PUBLIC WORKS DEPARTMENT

18727 F/56

2392

P.W.(F-1).

The file may now be circulated to M(W)
for approval of the proposal in para 3 on p.2 ante.

8/10/56

DD 8/10/56

DD 9/10/56

M.V.Raghavachari 10.10.56

M(W) 15/10

SECRETARY TO GOVERNMENT
15 OCT 1956
PUBLIC WORKS DEPT

DD

15.10.56